

Languages Service Sectoral Assembly (LSSA) (April 2017-March 2018)
Minutes of the fourth meeting of the Bureau¹

Held on Thursday, 10 August 2017, from 10 to 12 p.m., room E-5116.

Attendees: Mikael Bayburtyan (RTS), Edith Bourion (FTPU), Emily Duggan (ETS), Ossama Elkoftangy (ES), Pauline Escalante (ETPU), Leslie Fillion-Wilkinson (President), Ed Friesen (TU), Olivier Meyer (FTS), Ksenia Mursankova (RTS), Enrique Sánchez-Real (STS), Olga Ovchinnikova (RTPU) and Luz María Urquizu Marroquín (STPU).

Main topics discussed:

- Activities of the President since the previous meeting
- Contributions by LS staff to *UN Special* in order to increase awareness of our work
- Creation of a dedicated space for staff to rest
- Ongoing issues (e.g. SPA for languages courses, transfer of senior posts between sections, SHP)

Decisions taken:

1. *Contributions by LS staff to UN Special:* **Several members of the Bureau** will coordinate their ongoing work on a common or different articles to be published soon, possibly in the October or November issues. **The President** will find out if contributions may be submitted in languages other than English and French.
2. *Suggestion box:* **The President** will continue her consultations in order to create a mechanism, possibly electronic, for staff to send suggestions anonymously.
3. *Staff rest area:* Many feel that the staff lounge (room E-5110) is not conducive to actual rest. **The President** will enquire about the possibility of setting up a room for staff to rest, possibly combined with a breastfeeding area, similar to the ones in place at ILO and WHO.

¹ Unless otherwise stated, the opinions reflected herein represent staff suggestions and views collected by their representatives and are aimed at promoting communication between management and staff. In order to avoid misunderstandings, any comments or requests for corrections to the minutes should be submitted to the President of the LSSA only, for inclusion in the minutes of the following meeting.