

**Languages Service Sectoral Assembly (LSSA)**  
**Minutes of the second meeting of the 2019/2020 Bureau<sup>1</sup>**

*Held on Thursday, 25 July 2019, from 2 to 4 p.m., room E-6123.*

**Attendees:** Patricia **Blanc** (RU), Edith **Bourion** (FTPU), Jianjun **Chen** (CTS), Pauline **Escalante** (ETPU), Hassan **Harrafa**, (ATS), Laura **Johnson** (ETS) Olivier **Meyer** (President), Bruno **Nissou** (FTS), Margarita **Serrano** (STS), Luz María **Urquizu** (STPU), Mei **Wang** (ES)

**Topics discussed:**

- Strategic Heritage Plan: latest information on the location of LS offices
- Petition on the recent change in job title for P-5 positions in New York
- Petition to reverse ICSC pay cuts
- Proposal for the Bureau to contribute to the LS Newsletter
- Questions about the ICSC survey on the compensation package
- Implementation of the new smoking policy
- Training
- Situation of the Reference Unit
- Visibility of the Sectoral Assembly

**Decisions taken:**

1. *Strategic Heritage Plan:* The **President** delivered an update on the future location of LS offices, which will be grouped together in buildings A, C and D and shared by 2-3 people for translators, editors and proofreaders and 6-10 people for TPU staff. The **President** will gather all related questions from LS staff and request to be officially informed of the final plans as soon as possible.
2. *Petition on the recent change in job title for P-5 positions in New York:* The **President** welcomed the high number of signatures collected in Geneva and will seek updated information from New York.
3. *Petition to reverse ICSC pay cuts:* Representatives agreed to support the petition launched by the Staff Coordinating Council to reverse the pay cuts.
4. *Proposal for the Bureau to contribute to the LS Newsletter:* The Bureau welcomed the proposal to contribute to a column in the LS Newsletter and agreed to do so on an as-required basis.
5. *Questions about the ICSC survey on the compensation package:* The Bureau is concerned that individual staff members could be identified from their responses and noted that the results of the survey will not be statistically sound because it was possible to complete the survey more than once. The **President** will raise the issue with the Staff Coordinating Council.
6. *Implementation of the new smoking policy:* The Bureau is concerned by the number of cigarette ends on the ground since the introduction of the new smoking policy. The **President** will request that appropriate measures be taken.
7. *Training:* The Bureau noted that a debriefing for TPUs on their team-building exercise to be held with the Director of Conference Management, initially scheduled for December 2018, has still not taken place. The **President** will seek clarification.
8. *Situation of the Reference Unit:* Of the three remaining members of the Reference Unit, one staff member has accepted a position starting in October within the Languages Service (Head of RTPU), one will soon complete a cross assignment, and one has completed her cross-assignment on 28 June, and has not been assigned any new tasks. The **President** will request clarification regarding the situation of the two remaining staff members until 31 December 2019 and beyond.

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<sup>1</sup> Unless otherwise stated, the opinions reflected herein represent staff suggestions and views collected by their representatives and are aimed at promoting communication between management and staff. In order to avoid misunderstandings, any comments or requests for corrections to the minutes should be submitted to the President of the LSSA only, for inclusion in the minutes of the following meeting.