

11 February 2020

Dear Colleagues,

The United Nations Organizing Committee of Inter-Agency Games 2020 is pleased to confirm that the 47th Inter-Agency Games will be held in Copenhagen and in neighboring Gentofte municipality, Denmark, from 3rd through the 7th of June 2020.

These will be the greenest games and include inspiration for UN personnel on how to achieve the Sustainable Development Goals by showcasing some of the many sustainable solutions found in the capital city of Denmark. The games are proudly co-organised by the Staff of UN New York and UN City in Copenhagen.

The 47th edition of the Inter-Agency games will begin on Wednesday the 3rd of June (day of arrival) and end on Sunday the 7th June 2020 (day of departure). Competitions will begin on Thursday and the closing and awards ceremonies will be held on Saturday evening.

The games welcome UN personnel from all around the world and from the entire UN system to compete in 22 disciplines. Personnel and family members wanting to support are welcome to join. We are working on an elaborated programme of side events and happenings beside the sport competitions that we hope you will enjoy.

More information on the venue, rules, disciplines, etc. can be found on IAG 2020 website: www.interagencygames.org/

The Venue

With a vision to become carbon neutral by 2025, Copenhagen is a showcase for green and sustainable urban living and a hugely popular travel destination ranking #1 in Lonely Planet's top city destinations in 2019. The capital city of Denmark is vibrant and offers innovative architecture, classical design, and modern culinary experiences in an interesting historical environment.

Some 2,000 UN personnel work for 12 UN system agencies including WHO, UNOPS, UNDP, UNICEF, UNHCR, UNFPA, WFP, IOM, UNEP, UNIDO, UN Women and World Bank in Copenhagen. Learn more about UN City Copenhagen here: www.un.dk

The main sport facility is in Gentofte Municipality, a suburb to Copenhagen easy to reach with public transport from the Copenhagen centre. Find more information about the different venues on IAG2020 website (<https://www.interagencygames.org/newsite/>).



Participation

Eligible to participate in the games are any person of a participating organization or agency who has served under contract, including supernumeraries, for at least three months or who holds a contract of at least three months' duration and, in either case, holds a contract effective at least one month before the inter-agency games (IAG) opening and during their entire duration. Any person who has retired from any participating organization or agency is also eligible to participate in the games.

Participating organizations/agencies are those listed on the United Nations System directory at <http://www.unsceb.org/directory>, or are members of the United Nation Joint Staff Pension Fund (UNJSPF) listed at <http://www.unjspf.org>. Please contact us if your organization is not listed therein but would like to participate.

The Disciplines

We invite your organization/agency/duty station to form teams in the following disciplines:

1. Athletics (men): minimum 4 athletes – maximum 6 athletes
2. Athletics (women): minimum 4 athletes – maximum 6 athletes
3. Badminton: minimum 3 men and 1 woman – maximum 5 men and 3 women
4. Basketball: maximum 12 players
5. Beach Volleyball 2 players
6. Bridge: minimum 4 players – maximum 6 players
7. Chess: minimum 5 players – maximum 6 players
8. Cricket: minimum 6 players – maximum 12 players
9. Darts: minimum 6 players – maximum 8 players
10. Football/Soccer (men): minimum 7 players – maximum 12 players
11. Football/Soccer (women): minimum 7 players – maximum 12 players
12. Golf*: minimum 16 teams – maximum 18 teams
13. Pétanque: 3 per triplet plus maximum 2 reserves, max 3 triplet per organization
14. Swimming (women): minimum 4 athletes – maximum 5 athletes
15. Swimming (men): minimum 4 athletes – maximum 5 athletes
16. Table Tennis (men): minimum 3 players – maximum 5 players
17. Table Tennis (women): minimum 2 – maximum 3
18. Tennis: 10 per team (5 men and 5 women)



19. Volleyball (men): 9 players, maximum 10 players with a libero
20. Volleyball (women): 9 players, maximum 10 players with a libero
21. Squash: 3 men and maximum of 4 men and 1 woman
22. Pool-Billiards (eightball): exclusively 2 players per team

Please remember that participants can compete in ONE discipline only and as a part of a team. If you do not have a full team from your duty station/agency/organisation and wish to participate, please reach out to your local focal point or in case of no local focal point directly to iag2020@un.org and we will do our best to accommodate. Registered supporters are not allowed to play in any discipline.

Complete rules for each discipline are available on the website through the link:
<http://www.interagencygames.org>.

In accordance with the General Rules of the Games, mixed teams are permitted and they should not be created to make a “strong” team. Whenever possible, organizations/ duty stations should endeavour to form complete teams. In case there are less than four teams in any discipline, we reserve the right to cancel it from the 47st UNIAG.

***Golf**

Those registering for **Golf** must be aware that there is a max capacity of 88 players, equals 22 teams. With the maximum numbers, it will be based on a first-come-first-served basis. It will be a shotgun-start. The Royal Golf Club in Copenhagen is a privately owned Championship course and we are extremely lucky to be able to offer this.

We managed to negotiate a very good agreement with a substantial discount. **However, every player is required to pay an additional fee of DKK 685** to cover green fees and lunch on Friday and Saturday. The additional fee is in addition to the registration fee for the games and must be paid by individuals directly to the Royal Golf Club prior to the tournament start.

Practice round is possible on Thursday 4 June, morning until 10am, against a discounted green fee for either 9 or 18 holes. The tournament days are Friday and Saturday.

Organizational matters

The organizers of the individual organizations must ensure that the lists of participants are stamped and signed by the HR department of the organization in which the participant holds a contract. Failing to comply with this requirement will be addressed immediately and may prevent uncertified staff from participating.

- The first Control Commission is scheduled for Tuesday 2nd June at 2pm @ *Gentofte Sportspark, Ved Stadion 10, 2820 Gentofte*
- Credential pickup (walking distance to the opening ceremony venue) open from Wednesday 3rd June - 9am - 6pm (Venue TBC)



- The Captains' meeting (walking distance to the opening ceremony venue) is scheduled for Wednesday 3rd June at 2.30pm (Venue TBC)
- The Control Commission meeting is scheduled to meet immediately after the Captains' meeting at 3.30pm (Venue TBC)
- The opening ceremony with welcome drinks and hors d'oeuvre will start on Wednesday 3rd June at 4pm sharp at the most wonderful and iconic amusement park in the world, TIVOLI.

Accommodation

The organizing committee has made an agreement with ARP-HANSEN hotel group. This will offer you a special discounted rate at below 6 hotels. The discounted rate is 15% from the cheapest daily rate on a **NO REFUND booking**. You will be asked to pay upfront and are not eligible for a refund.

IMPORTANT: It will be available as long as the market allows but the longer you wait the more expensive the room nights will be. Please be aware that Copenhagen will be limited in hotel rooms during the week of the games due to various major events taking place at the same time.

Below are the 4 links to the 6 hotels. You are able to make group bookings as well or share rooms with colleagues as you see fit.

Wakeup Copenhagen booking link - UN interagency games 2020 (contains 3 different Wakeup hotels)

<https://www.wakeupcopenhagen.com/arpbe/web/en/login/80907893>

Tivoli Hotel booking link - UN interagency games 2020

<https://www.tivolihotel.com/arpbe/web/en/login/80907893>

Copenhagen Island Hotel booking link - UN interagency games 2020

<https://www.copenhagenisland.com/arpbe/web/en/login/80907893>

The Square booking link - UN interagency games 2020

<https://www.thesquarecopenhagen.com/arpbe/web/en/login/80907893>

Each participant is responsible for booking and payment of their own accommodation!!

Registration Deadline

The registration deadline is Tuesday, 31 March 2020. The registration tool will be closed after this date.

As usual, registration can only be carried out by the designated Registrar or Focal Point of your respective Organization/Agency (for the list of Focal Points please refer to www.interagencygames.org/2020). We would like to remind all participants and their respective Focal Points/Registrars, that those participants requiring VISAS should only be registered once their visa has been approved.

Beyond this date, the IAGOC reserves the right to accept or reject further registrations.



The registration of the teams should be made exclusively by the organizers of participating organizations on the official interagency website, the details of which will be provided directly to the organizers. Participants should ensure that their leave is approved prior to registering.

Registration Fee

It is important for the organizing committee not to increase the participation fee from the previous years, and we are happy to announce below package options.

Adults (athletes and supporters 18 years and up): **DKK 2 185 per person.**

Supporters and children 14 years and up: **DKK 1 500 per person**

Children from 4 to 13 years: **DKK 340 per person**

Children under 4 is: **free**

The package price includes the organization of the 47th UNIAG, all discipline facilities and coordination, the opening ceremony at Tivoli Gardens including entrance, food and drinks and entertainment, a welcome pack, public transportation card, the closing ceremony with dinner incl. refreshments and entertainment, side events and a spouse programme with offers.

Full payment of Participation Fees is due by Thursday, 15 April 2020, at the latest. Once you have been registered, you will receive further information on how to do your payment.

Further information will be posted on the official website www.interagencygames.org/iag2020 and the Facebook page **Inter-Agency Games** which will be continuously updated with information leading up to the date of the Games.

Any request for a refund should be justified either by a medical certificate or by work obligations such as travel on mission. No cancellation will be accepted after 4 May 2020.

Transportation

As all the venues are centrally located and can be reached by public transportation and that we are aiming to make these the greenest games ever, there will be no busses arranged to/from the airport or for opening or closing ceremonies.

Instead each participant will be receiving a travel pass as part of the registration fee that will allow unlimited transportation from 3-7 June in and around Copenhagen with Metro, Train, and Buses.

Cancellation

Full reimbursement of any IAG package cost will only be possible for cancellations up to Monday 4 May 2020.



No refunds will be granted after 4 May, 2020 for any reason, including non-issuance of travel visa. We reserve the right to assess refunds for cancellations after that date on a case-by-case basis.

Security

The UN Department of Safety and Security (UNDSS) recommends that each participant register in the common security system DRITS. This would allow UNDSS to know who is at the Games and to react efficiently in case of any unexpected event. We strongly encourage individuals to register into the system which is available at <https://dss.un.org/dssweb/Home.aspx> and create a request in TRIP. If you are not already registered, you may need to create a new profile.

VISA guidelines

Kindly ensure that you (and your family) have the necessary visas for entering into Schengen/Denmark (and any countries you may need to travel through) and that you apply AS EARLY AS POSSIBLE to ensure enough time for the Danish diplomatic missions to process the applications.

A visa to travel to the UN interagency games is the travelers own and sole responsibility.

Schengen

Denmark is part of the Schengen agreement. If you already have a Schengen visa valid for the period you wish to stay in Denmark, you will be able to use that for the entry into Denmark. We recommend that you travel with an official invitation letter to support your reason for travelling to Denmark.

Visa Free Countries

Denmark supports many countries whose nationals do not need a visa to travel to the Schengen countries. Kindly check [the website of the Danish Immigration Service](#) to see the list of visa free countries.

Use of UNLP

The Danish authorities support the use of UNLP's for any event hosted by the UN agencies in Denmark and this includes the UN Interagency Games 2020. It is strongly recommended to bring your official invitation letter when travelling with your UNLP and be mindful in case you transit through other Schengen countries as they might not support the UNLP. Directly in and out of Denmark is recommendable.

Non-Visa Free Countries



If none of the above visa exceptions matches your situation and nationality, you and your dependents (spouse/partner and children) will need to apply for a visa to enter Denmark. Please follow the steps below in order to obtain a visa:

0. Before you start your visa application(s), you must fill in some basic information in this form <https://forms.gle/MBLRdaSxhwNnJF249> - one per person. From this entry, the organizing committee will generate a list of registered participants for UN IAG for the Danish Ministry of Foreign Affairs to share with all Danish Missions and countries representing Denmark for cross-checking reference. Please be sure to register everyone and all information required. You may edit your information at a later stage, if necessary. In case you receive any travel allowance or support from your UN agency, it will be beneficial to answer "Yes" as that will limit the need to prove a certain income available.

1. Go to the [ApplyVisa](https://applyvisa.um.dk/NVP.App/frontpage)-portal <https://applyvisa.um.dk/NVP.App/frontpage> to enter your online application. Follow the steps listed under "How do I Apply?" There will be a fee of 80 Euros which is approx. 68USD. The fee will have to be paid up front. The fee will be fully reimbursed to the credit card you used to pay the fee by the Danish Mission once the Danish Mission has checked that you are indeed exempted from paying the fee.

2. If you wish to add a number of days for a private stay in Denmark it is possible and must be included in your online application (step1). You will have to prove, as part of the supporting documents to your application, that you have approx. 90USD per extra day to support yourself. You must also have a valid travel medical insurance valid for all Schengen countries and with a coverage of a minimum of 30.000 euros.

3. After completing the online visa application, please print the cover letter and sign it. Next step is to hand in the signed cover letter with all mandatory supporting documents as well as your passport.

Please consult the website of the Ministry of Foreign Affairs of Denmark to determine where to lodge the application <https://um.dk/en/travel-and-residence/where-to-apply/>. In most countries, you must lodge the application at the nearest Visa Application Center (VAC) and you will have to pay a non-refundable fee to VAC of the equivalent in local currency of approx. 10-30 euros.

4. The Danish Mission or the Mission of the country representing Denmark requires 15 days to handle the visa application.

5. You may lodge your application up to 6 months before your intended entry into Schengen and you must lodge the application no later than 15 days before departure. So no excuse for not being in good time.

6. We do **not** recommend that you purchase your air ticket until you have your visa confirmed, but instead make a reservation, which also serves as part of the supporting documentation.

There will be no reimbursement of registration fees for no-show due to visa-related problems.



For more information about visa to Denmark, please visit [the website of the Danish Immigration Service](#) or contact the UN Visa and registration unit on HQ.Admin@unops.org

Medical certificates

It is strongly recommended that all participants, for their own safety, consult with their general practitioner before engaging in any sporting activity in order to obtain a medical certificate.

Participants and supporters are responsible for their **own medical insurance that will cover sports activities**. The host organizations will not be held liable.

Miscellaneous

We would like to remind participants that they must have official picture identification with them.

In support of the settlement of the IAG 2014 games, it was agreed within the Organizing Committee that up to 15USD of the registration fee per participant may be returned to the New York organising committee in the event that any surplus is available after all expenses are covered. In case of questions please contact the IAG Secretariat secretariat@interagencygames.org.

We are very excited to invite you all to join us for the 47th edition of the United Nations Inter Agency Games in line with the 75th anniversary celebration of the UN. We look forward to welcoming you to Copenhagen.

Sincerely yours,



Cristina Silva, Chairperson

On behalf of the Organizing Committee,
United Nations Inter Agency Games 2020



**47th United Nations
Inter-Agency Games**

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