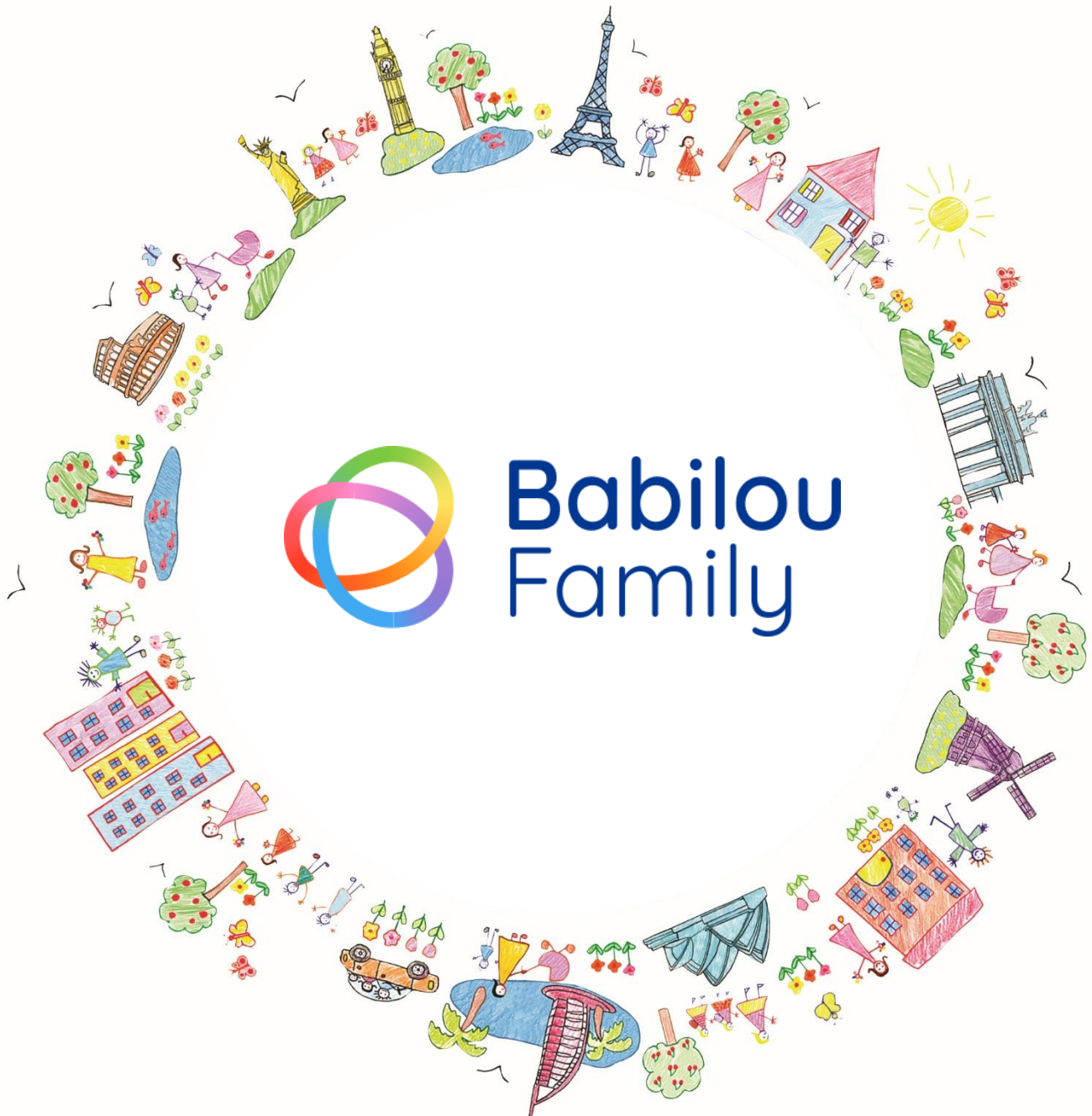


PARENT'S GUIDE

2019





**Discover how the partnership with Babilou
bilingual day care centres works in this short
guide.**



SUMMARY

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ABOUT BABILOU

WHO ARE WE?

A LITTLE STORY THAT MATTERS

Rodolphe and Edouard Carle co-founded Babilou in 2003 when they were desperate to find a childcare solution for their kids. A few years later, several successful entrepreneurs from the childcare industry joined Babilou to form the Babilou Group. All of them shared common values of Respect, Team Spirit, Kindness and Commitment. From that point, Babilou quickly became a leader in child care.

Between 2013 and 2015, Babilou expanded beyond the borders of France into Belgium, Germany and Switzerland. We now have over 400 daycare centres in Europe and welcome over 20,000 families every week.

SOME FIGURES

700 Nurseries worldwide

10 000 Employees

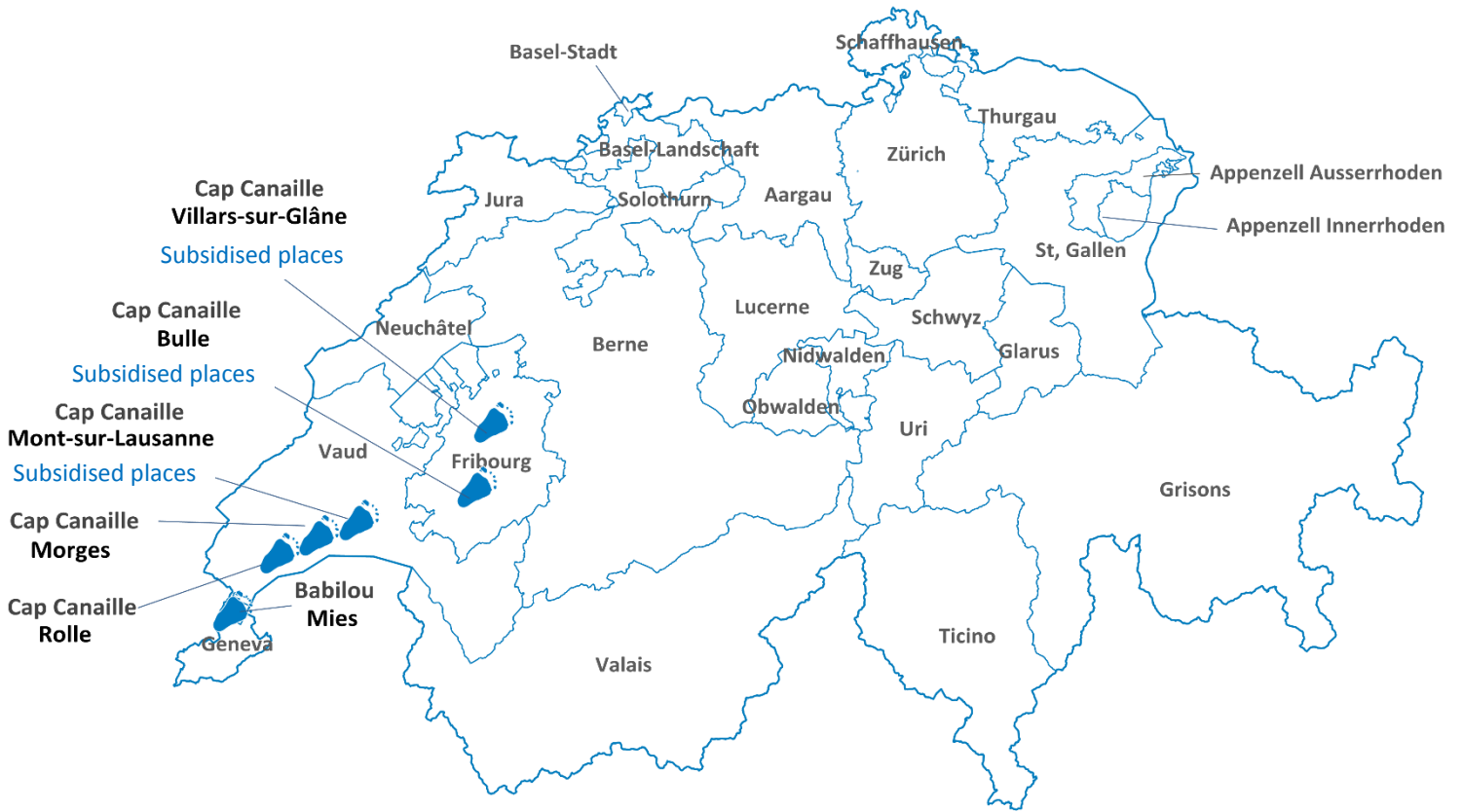
50 000 Families welcomed every week



OUR NETWORK IN SWITZERLAND

OUR DAYCARES NETWORK IN SWITZERLAND

We have 6 bilingual daycares located in the cantons of Vaud and Fribourg.



OUR DAYCARES

BABILOU MIES, near Versoix

Address : Route de Suisse 7D – 1295 Mies



INFORMATION



OPENING HOURS	Monday to Friday, from 7.00 a.m. to 6.30 p.m.
WE ARE CLOSED	On Bank Holidays For 2 weeks in the summer For 2 weeks between Christmas and the New Year On the Thursday and Friday of Ascension
CAPACITY	36 children aged 0 to 5
SPECIFICITY	Bilingual daycare - French / English

OUR DAYCARES

CAP CANAILLE ROLLE, along the Lemman Lake

Address : Route de l'Hôpital 7 – 1180 Rolle



INFORMATION



OPENING HOURS	Monday to Friday, from 6.30 a.m. to 6.30 p.m.
WE ARE CLOSED	On Bank Holidays For 2 weeks for Christmas On the Thursday and Friday of Ascension
CAPACITY	90 children aged 0 to 5
SPECIFICITY	Bilingual daycare - French / English

OUR DAYCARES

CAP CANAILLE MORGES, convenient, next to the highway exit

Address : Avenue de la Gottaz 34 - 1110 Morges



INFORMATION

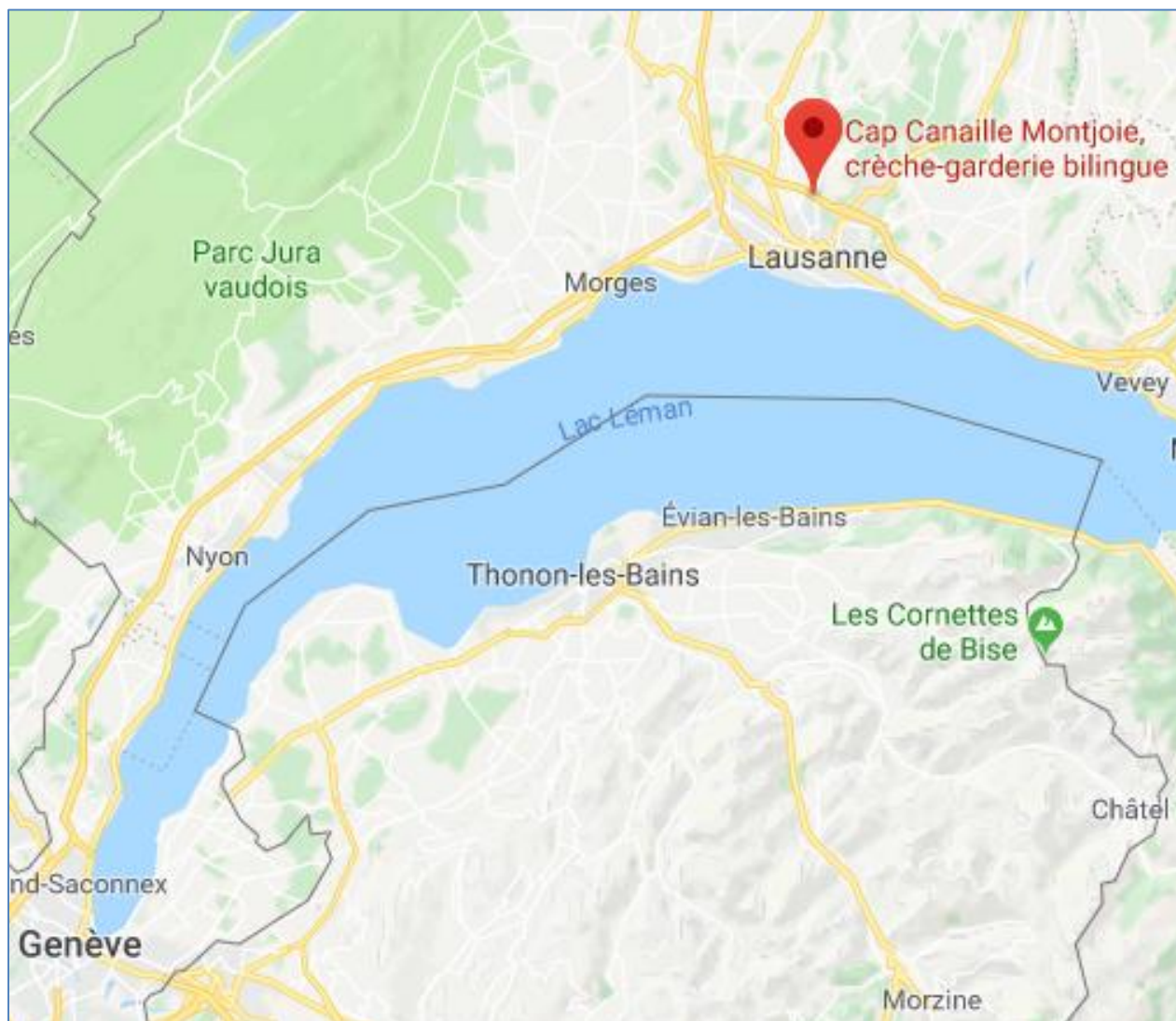


OPENING HOURS	Monday to Friday, from 6.30 a.m. to 6.30 p.m.
WE ARE CLOSED	On Bank Holidays For 2 weeks for Christmas On the Thursday and Friday of Ascension
CAPACITY	64 children aged 0 to 5
SPECIFICITY	Bilingual daycare - French / English

OUR DAYCARES

CAP CANAILLE MONT-SUR-LAUSANNE, right next to Lausanne

Address : Champ-du-Bois 13 - 1052 Le Mont-sur-Lausanne



INFORMATION



OPENING HOURS	Monday to Friday, from 6.30 a.m. to 6.30 p.m.
WE ARE CLOSED	On Bank Holidays For 2 weeks for Christmas On the Thursday and Friday of Ascension
CAPACITY	88 children aged 0 to 5
SPECIFICITY	Bilingual daycare - French / English

OUR DAYCARES

CAP CANAILLE BULLE, in partnership with “la Bulle” Montessori school

Address : Rue Champs-Francey 4 - 1630 Bulle



INFORMATION



OPENING HOURS	Monday to Friday, from 6.30 a.m. to 6.30 p.m.
WE ARE CLOSED	On Bank Holidays For 2 weeks for Christmas On the Thursday and Friday of Ascension
CAPACITY	68 children aged 0 to 5
SPECIFICITY	Bilingual daycare - French / English

OUR DAYCARES

CAP CANAILLE VILLARS-SUR-GLANE, right next to Fribourg

Address : Rue des Cerisiers 2 - 1752 Villars-sur-Glâne



INFORMATION



OPENING HOURS	Monday to Friday, from 6.30 a.m. to 6.30 p.m.
WE ARE CLOSED	On Bank Holidays For 2 weeks for Christmas On the Thursday and Friday of Ascension
CAPACITY	90 children aged 0 to 5
SPECIFICITY	Bilingual daycare - French / English

OUR PRE-ENROLLMENT PROCESS

WHO IS ELIGIBLE TO MAKE A REQUEST?

All United Nations employees with a valid contract are eligible to complete our online pre-enrollment form.

HOW CAN I MAKE A REQUEST ?



It's as easy as pie! To pre-enroll in one of our daycares, click on the link below and answer the questions :

<https://preinscription.1001creches.com/Publications/Sites/91969313/index.aspx>

Please be aware of the importance of the accuracy of the informations you provide on the form.

As the number of available places in our centers is limited, your answers are allocated points according to objective pre-set criteria.

Those points will result in a ranking that will be determinant in the allocation process.

Any error or significant omission could lead to your application being rejected.

Once the application period has closed, Babilou will hold an allocation committee and will inform the lucky recipients of a place by email.

Dates of the pre-registration period:

Between 11th November and 1st December

OUR PRE-ENROLLMENT PROCESS

WHICH CRITERIA DO WE USE TO RANK FAMILIES?

All the forms are processed through an algorithm that ranks families according to their personal situations.

The criteria taken into account from the form are all democratic and egalitarian. There are not exclusive, though, and should not dissuade parents from completing the pre-registration form.

Here are some examples of criteria that give parents priority over other families:

- *Single-parent families*
- *Recent adoption*
- *Handicapped child*
- *Brother or sister already present in the daycare centre*

Please note that should you be offered a place in one of our daycares, all your personal details and information will have to be verified.



ONCE THE APPLICATION PERIOD HAS CLOSED

WE CONTACT YOU TO SCHEDULE A VISIT

Once the allocation period has closed, we will contact you by email to set-up an appointment to visit the nursery. On that occasion, our daycare director will show you the administrative papers that you will have to complete and return if you decide to confirm your subscription.



After the visit, you will have 5 working days to confirm your pre-registration by sending back the required pre-registration form. If you do not, we will file your application.

Once we have received your signed pre-registration form, we will establish the contract for your child to send back in 2 versions. Right after, you will receive the invoices for the 2 first months of attendance of your child. The payment of those guarantees the place for your child.

GETTING STARTED and THE SETTLING-IN PERIOD

Once we have received your payment, the daycare director will ask you to return all the papers related to your subscription.

Among other things, the director will tell you about the settling-in period. During this period, parents remain with their children for short periods of time at the day care centre. It helps to maintain the stability and continuity that every child needs, regardless of their age. You will become familiar with the daycare, and will be able to give the team more details about your child's daily routine so that we can follow their rhythm. At that time, we encourage parents to bring in familiar things from home such as comforters, teddy bears or even clothes with their smell on it.

The settling in period is compulsory and the childcare schedule for this period will be agreed jointly with the family.

Please don't hesitate to ask any questions that you may have!



THE COST OF A PLACE

THE COST OF A PLACE AT BABILOU MIES

Thanks to our partnership with the UN, the 250 CHF registration fees for all UN parents welcomed in our daycares will be waived.

The families will then pay the normal fees for the day care which are:

- Over 18 months: 138 CHF , under 18 months: 145 CHF per full day (7.00 a.m. - 6.30 p.m.)
- Over 18 months: 85 CHF, under 18 months: 93 CHF per morning with lunch < (7.00 a.m. – 1.45 p.m.)
- Over 18 months: 60 CHF, under 18 months: 67 CHF per afternoon without lunch (2.00 p.m. - 6.30 p.m.)

Number of full days per week	1	2	3	4	5
Price per month Child > 18 months	552 CHF	1'104 CHF	1'656 CHF	2'208 CHF	2'760 CHF
Baby < 18 months	580 CHF	1'160 CHF	1'740 CHF	2'320 CHF	2'900 CHF

Number of mornings per week	1	2	3	4	5
Price per month Child > 18 months	340 CHF	680 CHF	1'020 CHF	1'360 CHF	1'700 CHF
Baby < 18 months	372 CHF	744 CHF	1'116 CHF	1'488 CHF	1'860 CHF

Number of afternoons per week	1	2	3	4	5
Price per month Child > 18 months	240 CHF	480 CHF	720 CHF	960 CHF	1'200 CHF
Baby < 18 months	268 CHF	536 CHF	804 CHF	1'072 CHF	1'340 CHF

Siblings are offered a 10% reduction.

Placement fees are calculated on a monthly basis, based on 48 weeks of opening, so that families are not charged for the daycare's weeks of annual leave. For regular day care, the invoice amount is the same each month.

Placement fees are invoiced monthly in advance. If payment for an invoice is late, the family will be invoiced for any reminders sent.

Further details are available in the operating rules of Babilou Mies day care centre and on www.babilou.ch.

THE COST OF A PLACE

THE COST OF A PLACE AT CAP CANAILLE MORGES

Thanks to our partnership with the UN, the 250 CHF registration fees for all UN parents welcomed in our daycares will be waived.

The families will then pay the normal fees for the day care which are:

- 140 CHF per full day (6.30 a.m. - 6.30 p.m.)
- 91 CHF per morning with lunch (6.30 a.m. - 1.45 p.m.)
- 69 CHF per afternoon without lunch (2.00 p.m. - 6.30 p.m.)

Number of full days per week	1	2	3	4	5
Price per month	560 CHF	1'120CHF	1'680 CHF	2'240 CHF	2'800 CHF

Number of mornings per week	1	2	3	4	5
Price per month	364 CHF	728 CHF	1'092 CHF	1'456 CHF	1'820 CHF

Number of afternoons per week	1	2	3	4	5
Price per month	276 CHF	552 CHF	828 CHF	1'104 CHF	1'380 CHF

Siblings are offered a 10% reduction.

Placement fees are calculated on a monthly basis, based on 48 weeks of opening, so that families are not charged for the daycare's weeks of annual leave. For regular day care, the invoice amount is the same each month.

Placement fees are invoiced monthly in advance. If payment for an invoice is late, the family will be invoiced for any reminders sent.

Further details are available in the operating rules of each day care centre and on www.babilou.ch.

THE COST OF A PLACE

THE COST OF A PLACE AT CAP CANAILLE ROLLE

Thanks to our partnership with the UN, the 250 CHF registration fees for all UN parents welcomed in our daycares will be waived.

The families will then pay the normal fees for the day care which are:

- 140 CHF per full day (6.30 a.m. - 6.30 p.m.)
- 91 CHF per morning with lunch (6.30 a.m. - 1.45 p.m.)
- 69 CHF per afternoon without lunch (2.00 p.m. - 6.30 p.m.)

<i>Number of full days per week</i>	1	2	3	4	5
Price per month	560 CHF	1'120CHF	1'680 CHF	2'240 CHF	2'800 CHF

<i>Number of mornings per week</i>	1	2	3	4	5
Price per month	364 CHF	728 CHF	1'092 CHF	1'456 CHF	1'820 CHF

<i>Number of afternoons per week</i>	1	2	3	4	5
Price per month	276 CHF	552 CHF	828 CHF	1'104 CHF	1'380 CHF

Siblings are offered a 10% reduction.

Placement fees are calculated on a monthly basis, based on 48 weeks of opening, so that families are not charged for the daycare's weeks of annual leave. For regular day care, the invoice amount is the same each month.

Placement fees are invoiced monthly in advance. If payment for an invoice is late, the family will be invoiced for any reminders sent.

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THE COST OF A PLACE

SUBSIDISED PLACES
AVAILABLE

THE COST OF A PLACE AT CAP CANAILLE MONT-SUR-LAUSANNE

Thanks to our partnership with the UN, the 250 CHF registration fees for all UN parents welcomed in our daycares will be waived.

The families will then pay the normal fees for the day care which are:

- 140 CHF per full day (6.30 a.m. - 6.30 p.m.)
- 91 CHF per morning with lunch (6.30 a.m. - 1.45 p.m.)
- 69 CHF per afternoon without lunch (2.00 p.m. - 6.30 p.m.)

Parents living in Le-Mont-sur-Lausanne can apply for communal subsidies (CHF 44.60 per day).

Number of full days per week	1	2	3	4	5
Price per month	560 CHF	1'120CHF	1'680 CHF	2'240 CHF	2'800 CHF

Number of mornings per week	1	2	3	4	5
Price per month	364 CHF	728 CHF	1'092 CHF	1'456 CHF	1'820 CHF

Number of afternoons per week	1	2	3	4	5
Price per month	276 CHF	552 CHF	828 CHF	1'104 CHF	1'380 CHF

Siblings are offered a 10% reduction.

Placement fees are calculated on a monthly basis, based on 48 weeks of opening, so that families are not charged for the daycare's weeks of annual leave. For regular day care, the invoice amount is the same each month.

Placement fees are invoiced monthly in advance. If payment for an invoice is late, the family will be invoiced for any reminders sent.

Further details are available in the operating rules of each day care centre and on www.babilou.ch.

THE COST OF A PLACE

SUBSIDISED PLACES
AVAILABLE

THE COST OF A PLACE AT CAP CANAILLE BULLE

Thanks to our partnership with the UN, the 250 CHF registration fees for all UN parents welcomed in our daycares will be waived.

The families will then pay the normal fees for the day care which are:

- 130 CHF per full day (6.30 a.m. - 6.30 p.m.)
- 85 CHF per morning with lunch(6.30 a.m. - 1.45 p.m.)
- 65 CHF per afternoon without lunch (2.00 p.m. - 6.30 p.m.)

Parents living in and around Bulle can apply for communal subsidies (depending on their income).

Number of full days per week	1	2	3	4	5
Price per month	520 CHF	1'040CHF	1'560 CHF	2'080 CHF	2'600 CHF

Number of mornings per week	1	2	3	4	5
Price per month	340 CHF	680 CHF	1'020 CHF	1'360 CHF	1'700 CHF

Number of afternoons per week	1	2	3	4	5
Price per month	260 CHF	520 CHF	780 CHF	1'040 CHF	1'300 CHF

Siblings are offered a 10% reduction.

Placement fees are calculated on a monthly basis, based on 48 weeks of opening, so that families are not charged for the daycare's weeks of annual leave. For regular day care, the invoice amount is the same each month.

Placement fees are invoiced monthly in advance. If payment for an invoice is late, the family will be invoiced for any reminders sent.

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THE COST OF A PLACE

SUBSIDISED PLACES
AVAILABLE

THE COST OF A PLACE AT CAP CANAILLE VILLARS-SUR-GLANE

Thanks to our partnership with the UN, the 250 CHF registration fees for all UN parents welcomed in our daycares will be waived.

The families will then pay the normal fees for the day care which are:

- 130 CHF per full day (6.30 a.m. - 6.30 p.m.)
- 85 CHF per morning with lunch (6.30 a.m. - 1.45 p.m.)
- 65 CHF per afternoon without lunch (2.00 p.m. - 6.30 p.m.)

Parents living in and around Villars-sur-Glâne can apply for communal subsidies (depending on their income).

Number of full days per week	1	2	3	4	5
Price per month	520 CHF	1'040CHF	1'560 CHF	2'080 CHF	2'600 CHF

Number of mornings per week	1	2	3	4	5
Price per month	340 CHF	680 CHF	1'020 CHF	1'360 CHF	1'700 CHF

Number of afternoons per week	1	2	3	4	5
Price per month	260 CHF	520 CHF	780 CHF	1'040 CHF	1'300 CHF

Placement fees are calculated on a monthly basis, based on 48 weeks of opening, so that families are not charged for the daycare's weeks of annual leave. For regular day care, the invoice amount is the same each month.

Placement fees are invoiced monthly in advance. If payment for an invoice is late, the family will be invoiced for any reminders sent.

Further details are available in the operating rules of each day care centre and on www.babilou.ch.

YOUR DEDICATED TEAM

Camille DUVAL

UN Project Manager

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12695 MIES

